

Oil Burner Technician 3
Practical Skills Sign Off Instrument



Technical Standards & Safety Authority (TSSA)

Fuels Safety Program: Training and Certification Services

August 2013

Candidate Name: _____

Oil Burner Technician 3 Certificate Number: _____

Candidate Address/Phone Number: _____

Employer: _____

Employers' Address: _____

Supervising Certificate Holder

Name: _____

Address: _____

TSSA Certificate Number and Classification: _____

Date of Evaluation: _____

Important Note:

The supervising oil burner technician for an OBT-3 certificate holder must hold one of the following classifications:

***Oil Burner Technician1
Oil Burner Technician2***

Introduction/Instructions:

The objective of the Oil Burner Technician 3 Skills Sign Off Instrument is to provide a tool for employers and supervising oil burner technicians to document the Oil Burner Technician 3 certificate holders' skill and aptitude towards working under general supervision.

The scope of the Oil Burner Technician 3 certificate requires general supervision in order to conduct these activities in the field.

General supervision allows the OBT-3 holder to conduct valuable work under the *general supervision* of a higher level certificate holder.

Fuel Industry Certification Regulation 215/01 is quoted as follows:

- 41.** (1) A person who is the holder of an OBT-3 certificate may, under the general supervision of a person who is the holder of an OBT-2 or OBT-1 certificate, carry out the following functions on an oil-fired appliance that has an input rate not greater than 2 U.S. gallons per hour, but only if the person has demonstrated the essential skills required to perform such work and has had that experience documented and signed-off by the supervising certificate holder in a form as set out and published by the director
- 0.1 Perform a comprehensive inspection.
 1. Clean, remove and adjust a flue pipe or a barometric damper.
 2. Clean, lubricate or perform maintenance on an appliance.
 3. Conduct tests and adjustments necessary for the annual maintenance of the oil burner, controls or accessories that form part of the appliance assembly, whether attached to it directly or remotely, but shall not install, service, repair or remove an oil-fired appliance and the accessories that form part of the appliance assembly and that are essential to the operation of the appliance beyond that necessary for annual maintenance.
 4. Install, activate or bleed oil piping or tubing that is less than two and one-half inches in diameter.
 5. Reactivate a previously installed appliance. O. Reg. 215/01, s. 40 (1).
 - (2) The person who is the holder of an OBT-3 certificate may, under the direct supervision of a person who is the holder of an OBT-1 or OBT-2 certificate, carry out any of the functions that fall within the scope of the supervising certificate holder's certificate.
 - (3) A person referred to in subsection (1) shall not perform the initial activation of a new appliance or a newly converted appliance.

An Oil Burner Technician 3 can only conduct work under supervision. The type of supervision (*direct* or *general*) and the type of *supervising certificate holder* depends on the type of work as identified in the above clause.

The various levels of *Supervision* are defined within the regulation as:

“direct supervision” means the supervision provided by a supervising certificate holder who is on site in close proximity to a trainee and is available to assist and supervise the trainee;

“general supervision” means the supervision provided by a supervising certificate holder who may or may not be on site but who is readily available to assist a trainee;

“supervising certificate holder” means a person who holds a certificate under this Regulation and provides supervision to a trainee.

Interpretation of the scope of an OBT-3 certification requires a clear understanding and application of the definitions of *supervision*.

A key component of any interpretation of the increased scope of an OBT-3 certification is *due diligence*. It is critical that OBT-3 certificate holders as well as all OBT-1 and OBT-2 certificate holders and employers of an OBT-3 consider the duties and responsibilities resulting from these changes.

Oil Burner Technician 3 Practical Skills Sign Off			
Candidate is able to :	Candidate demonstrates competency?		Supervising Certificate Holder (s)
	Yes	No	
1. Perform a Comprehensive Inspection			Name: _____ Certificate #: _____ Signature: _____ Date: _____
2. Clean, remove and adjust a flue pipe or a barometric damper			Name: _____ Certificate #: _____ Signature: _____ Date: _____
3. Clean, lubricate or perform maintenance on an appliance			Name: _____ Certificate #: _____ Signature: _____ Date: _____
4. Conduct tests and adjustments necessary for the annual maintenance of the oil burner, controls or accessories that form part of the appliance assembly, whether attached to it directly or remotely, but shall not install, service, repair or remove an oil-fired appliance and the accessories that form part of the appliance assembly and that are essential to the operation of the appliance beyond that necessary for annual maintenance			Name: _____ Certificate #: _____ Signature: _____ Date: _____

Oil Burner Technician 3 Practical Skills Sign Off			
Candidate is able to :	Candidate demonstrates competency?		Supervising Certificate Holder (s)
	Yes	No	
5. Install, activate or bleed oil piping or tubing that is less than two and one-half inches in diameter			Name: _____ Certificate #: _____ Signature: _____ Date: _____
6. Reactivate a previously installed appliance			Name: _____ Certificate #: _____ Signature: _____ Date: _____