



Technical Standards and Safety Authority
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772
 www.tssa.org

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

This Level 1 RSMP applies to: a facility with a total propane storage capacity of 5,000 USWG or less; or
 a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site

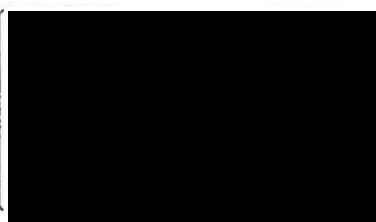
Failure to fully complete this form may result in rejection
 Making a false statement may result in a fine or prosecution
 under the *Technical Standards and Safety Act*

Licence Number: 0076615889 C

Check applicable type of propane operations

Cylinder Motor Fill Filling Plant Card Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area



SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

A Company Name: Town & Country Automotive (Muskoka) Ltd Ontario Corporation No. if applicable: _____

Operator Name (if different from above): Same

Telephone No. 705-765-5864 Fax No. 705-765-5018 E-mail tcauto@winnet.ca

B Street No. 3650 Street Name / 911 Number / Address, if applicable: Muskoka Road 118 W RR# 2

Town / City or Township / County: Port Carling Province: On Postal Code: P0B 1J0

Mailing address if different from above: _____

C Street No. same Street Name / 911 Number / Address, if applicable: _____

Town / City or Township / County: _____ Province: On Postal Code: _____

Information on Container Refill Centre or Filling Plant

D Location of facility: Street No. 3650 Street Name / 911 Number / Address, if applicable: Muskoka Road 118 W RR# 2

Nearest Major Intersection: Hwy 118 & Peninsula 7

Town / City or Township / County: _____ Province: On Postal Code: P0B 1J0

Name of Licence Holder: Town & Country Automotive

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT): Susan Hillbard ROT type: PTI 100-B Cert# 83367 (RPO-3)

Municipality (or municipalities if the facility or its hazard distance touches multiple borders): Township of Muskoka Lakes

Hours of operation:

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.
 Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Print name	Signature	Date (dd-mm-yyyy)
Name of Licence Holder: <u>Town & Country Automotive</u>		<u>26/04/2012</u>
Name of Senior Management person as defined in the Regulation holding the Record of Training: <u>Susan Hillbard</u>		



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

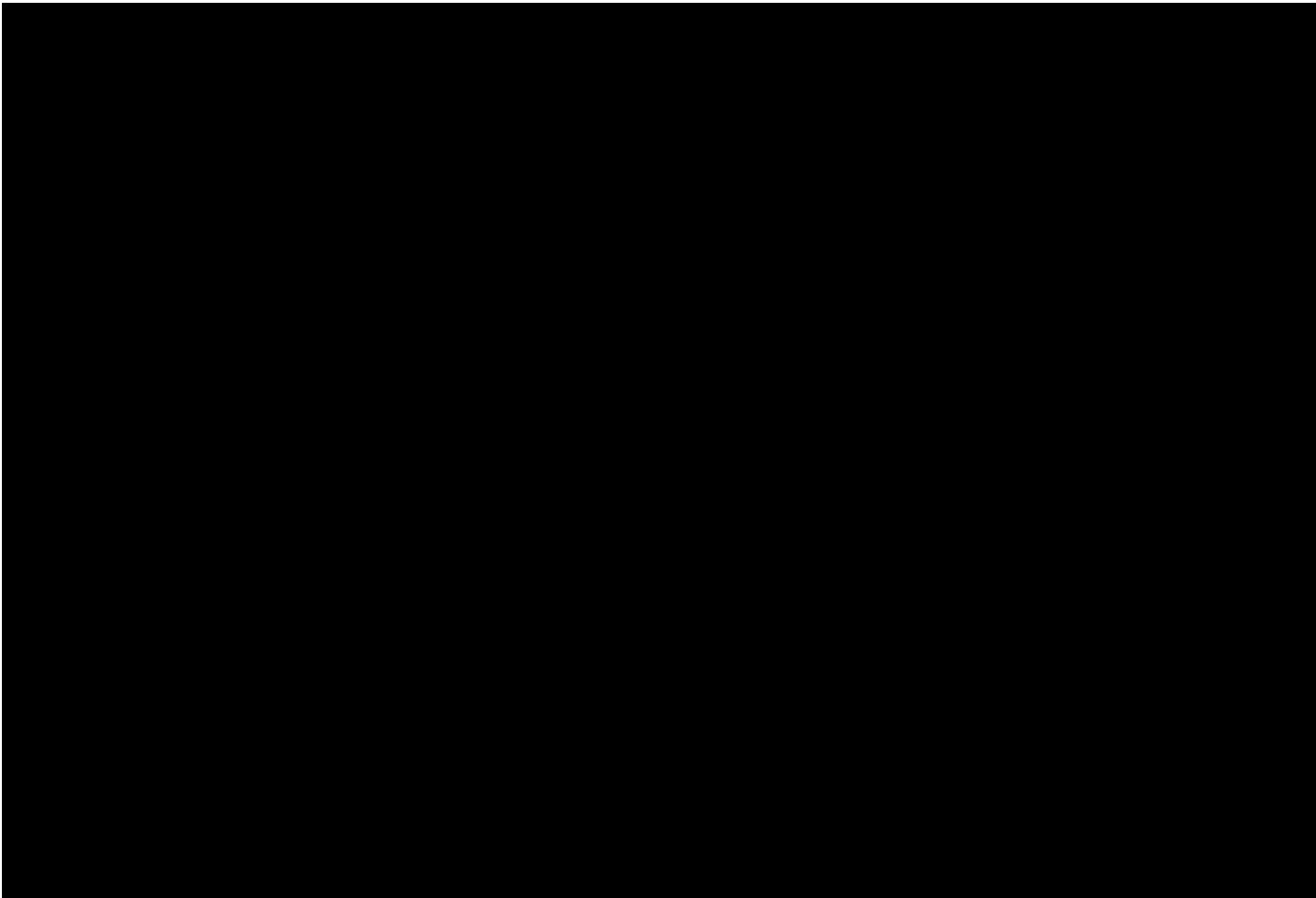
Indicate the year the facility was established. 1991
Indicate the year of any significant modifications, as defined in s.1, O Reg 211/01, since establishment. 2010

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	250	654-01
Tank 2:		
Tank 3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 Portable: 566.8 Mobile: 0



I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)
 Activity Information

Name of Propane Supplier(s) Superior Propane - Regional Operation Centre		For Office Use - Party No. [REDACTED]	
Street No. 251	Street Name / 911 Number / Address, if applicable Woodland Road East Unit 217		
Town / City or Township / Country Guelph		Province On	Postal Code N1H 8J1
Telephone No. 877-873 7467	Fax No. 519-836 7766	Contact Name Bruce Graham	
E-mail grahamb@superiorpropane.com			

Name of Propane Transporter. If same as above, please check box. <input type="checkbox"/>		For Office Use - Party No. [REDACTED]	
Superior Propane			
Street No. 1019	Street Name / 911 Number / Address, if applicable Gordon Street		
Town / City or Township / Country Gala		Province On	Postal Code POC 1A0
Telephone No. 705-762-4396	Fax No. 519-836-7766	Contact Name Wayne Larocque	
E-mail larocquww@superiorpropane.com			

Off-site Cylinder and/or Mobile Storage None		Capacity stored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	

Note: Customer storage is not considered off-site storage.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager	
Signature 	Telephone No. 705-785-5864	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any

Gasoline - 100 000 litre storage. - underground tanks

Diesel - 65,000 litre storage. - underground tank

Description of fire and emergency equipment indicated on facility site map.

10 Fire Extinguishers

1 located at the Propane Dispenser

1 located at diesel dispenser, & each gas dispenser.

3 located throughout store

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation

1- Fusible link on ISC - isolation valve between the tank and the downstream propane dispensing equipment.

2 Emergency Shut Off - located at front door. This shuts down the propane pump and closes a solenoid valve upstream of hoses

3. Power supply breaker inside the store. This cuts all power to the propane system - shuts down pump; closes solenoid valve

E stop for gas pumps & diesel pump at cash area. / Vedroot Leak Detection

Maintenance and testing schedule for fire protection controls and devices.

Maintenance and testing is undertaken by Superior Propane according to Superior's Maintenance Standards. Schedule for key equipment is:

1- Pumps - (pumps every 3 months, pump motor, check belts monthly, grease pump every 6 months).

2- ISC valve (test for closure every 6 months).

3- Storage tank Relief Valves - inspected every 2 years; replacement schedule as per provincial regulations.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No. 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)
1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact		5. Facility 24-Hour Contact Person	
Name Mary Ann Wray	For Office Use - Party No.	Name Mary Ann Wray	For Office Use - Party No.
Official Title Manager		Official Title Manager	
Telephone No. 705-765-5764	Fax No. 705-765-5918	Cell No. 705-765-5764	Fax No. 705-765-5918
E-mail mawray@netscape.net		E-mail mawray@netscape.net	
Role and responsibilities in emergency Co-ordinate site response plan (ERP)		Role and responsibilities in emergency Co-ordinate site response plan (ERP)	
2. Facility Contact Personnel - Alternate Contact		6. Name of Facility Manager	
Name Jo Ann Wray	For Office Use - Party No.	Name Mary Ann Wray	For Office Use - Party No.
Official Title Asst Manager		Official Title Manager	
Telephone No. 705-765-5764	Fax No. 705-765-5918	Telephone No. 705-765-5764	Fax No. 705-765-5918
E-mail jowray@netscape.net		E-mail mawray@netscape.net	
Role and responsibilities in emergency Co-ordinate site response plan (ERP)		Role and responsibilities in emergency Co-ordinate site response plan (ERP)	
3. Local Fire Services - Key Contact		7. Propane Supplier Key Contact Person	
Name Richard Hayes	For Office Use - Party No.	Name Superior Propane Hot Line	For Office Use - Party No.
Official Title Fire Chief		Official Title	
Telephone No. 705-765-1156 x 261	Fax No. 705-765-3288	Telephone No. 877-873-7467	Fax No. N/A
E-mail rhayes@muskokalakes.ca		E-mail n/a	
Role and responsibilities in emergency Coordinate emergency response / advise on Fire Service Response. Liaise with police services.		Role and responsibilities in emergency Identify and dispatch Superior Propane and or LPERGC emergency response personnel as required	
4. Local Fire Services - Alternate Contact		8. Municipal Contact	
Name Jim Schneider	For Office Use - Party No.	Name Julie Stevens	For Office Use - Party No.
Official Title Assistant Fire Chief		Official Title Clerk	
Telephone No. 705-765-3156 x 275	Fax No. 705-765-3288	Telephone No. 705-765-3156 x 210	Fax No. 705-765-6755
E-mail jschneider@muskokalakes.ca		E-mail jstevens@muskokalakes.ca	
Role and responsibilities in emergency Coordinate emergency response when key contact is not available and Liaise with police services		Municipality Township of Muskoka Lakes	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No. 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.692.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) None	Print Name of Training Provider:	
	Print Name of Instructor:	
Training Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Training Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) None	Print Name of Training Provider:	
	Print Name of Instructor:	
Training Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Training Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) 03-05-2010	Print Name of Training Provider:	FSN Training & Development Inc. Please Note - a ROT is valid for 3 years.
	Print Name of Instructor:	Bill Bird
Training Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Training Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No. 705-765-5804
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) Q2-2012	Print Name of Training Provider: Key Contact or Alternate Please note: Canadian Propane Gas Association
	Print Name of Instructor: to be arranged is currently developed the PTI 911-02 course
Target Date (dd-mm-yyyy)	Print Name of Training Provider: content and it and its provider is available to be
	Print Name of Instructor: taught in early 2012
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) Q2-2012	Print Name of Training Provider: Key Contact to train staff
	Print Name of Instructor: to be arranged
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) Q2-2012	Print Name of Training Provider: FSN Training & Development Inc Please Note: a ROT is valid for 3 years
	Print Name of Instructor: Bill Bird Note: To call training provider if any training required
Target Date (dd-mm-yyyy)	Print Name of Training Provider: in 2012
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No 705-765 5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
 The operator or Alternate will contact emergency services by calling 911 and will provide warnings outlined in the attached "Propane Emergency Response Procedures" placard (to be posted on site and part of the employee training). If it is safe to do so this could involve advising neighbors to evacuate. The owner/operator may also contact Superior Propane via the emergency number identified in the ERP.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).
 The owner/operator or alternate should first follow the actions in the ERP provided herein. Stage evacuation, if the release of propane cannot be stopped by cutting electrical power may be required. Note a specific muster point is not advisable, since a propane plume can blow in any direction.
 Actions will be taken by an on duty ROT person(s)

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).
 When the system is operational, a ROT person will be on duty and be in the propane tank area. This person will be able to visually ascertain any abnormal/accident event and implement the appropriate emergency response actions. When the system is not in operation, the ISC valve (main isolation valve) is closed and the propane system is unattended. Any accident involving the propane tank during such times will require the intervention of random, nearby individuals.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.
 The propane tank system is located in a wide open area that is easily accessible.
 The fire access routes are identified in the attached site plan

Describe how the licence holder will ensure continual flow of updated information to authorities.
 The critical information required from the license holder is (a) how to shut the system down and (b) the fill level in the tank (if known)
 Fill level is relevant from a time-to-BLEVE perspective (a near empty tank will BLEVE sooner than a full tank if there is a fire impingement on the tank).
 This information will be provided to the authorities by Mary Ann Wray or alternate

How long will it take the facility liaison person to respond to the site.
 Key Contact - to arrive at the facility 5 minutes in case of an emergency

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

- | | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there adequate night lighting at the site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Are weighing systems validated for accuracy? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Is the schedule of maintenance and testing activities retained on site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

7. Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

- | | Yes | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1. Is a pressurized water system available at the propane facility site? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only) | None | |
| 4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only) | ThompsonLake91.4 | |

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No. 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012

From: Dave Kennedy
Sent: April-26-12 6:25 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: TSSA Level 1 RSMP - Fire Services Review - Town & Country Auto - 3658 Muskoka Rd. 118 W, Port Carling, ON

Attachments: TSSA Level 1 RSMP - SIGNED COPY - Town & Country.pdf; Appendix Section B Town & Country Automotive.docx; Aerial Map - Town & Country.pdf; Site Plan - Town & Country.pdf; RSMP Cover Page - Town & Country Automotive.doc; MSDS - Propane.pdf; MSDS - Gasoline.pdf; ROT -Town & Country.PDF; Facility License - Town & Country.pdf; SP Propane Dispenser Operating Procedures.PDF; SP Propane Emergency Response Placard.pdf

Dear Chief Hayes: (PLEASE NOTE: THE "SIGNED COPY" MAY NOT BE SUFFICIENTLY CLEAR AS IT WAS FAXED BEFORE SCANNING. AN ORIGINAL COPY WILL BE DROPPED OFF AT YOUR OFFICE)

Please find attached the Level 1 Risk & Safety Management Plan for Town & Country Automotive in Port Carling. FSN has assisted in developing the plan on behalf of Town& Country and Superior Propane, their propane supplier.

Per TSSA's requirement we are asking for your review and comment on the document. We have sent it to your in several files to make it easier to download and review. Once you have had a chance to review the content please let us know if there are any changes or additions required.

More specifically,

- 1. Could you please review pages 4 – 11 of Section B – Emergency & Preparedness Response Plan in the TSSA document and forward any recommendations or changes to me*
- 2. Sign page 11 and return a copy to me .*



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If not, please explain (e.g., no fire services)

Fire services comments, if any

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:

The licence holder will respond to the Local Fire Services comments by _____

(dd-mm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Print name	Signature	Date (dd-mm-yyyy)
Local Fire Services Name		

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager	
Signature 	Telephone No 705-765-5864	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- 1 The storage location of fixed, portable, and mobile vessels.
- 2 The maximum volume, types and storage location of hazardous materials.
- 3 Location of permanent structures on site.
- 4 Access and egress points and location of barriers.
- 5 Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- 6 Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary/treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below.

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) 20-04-2012	Capacity of single largest propane storage vessel (USWG) 2000 USWG
Tank setback coordinates. Indicate placement on the map	
Front: 19.1 m	Right side property line: 21.3 m
Rear: 324.7 m	Left side property line: 59.9 m
GPS coordinates of single largest vessel:	45.106496 -79.588501

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No. 705 765 5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

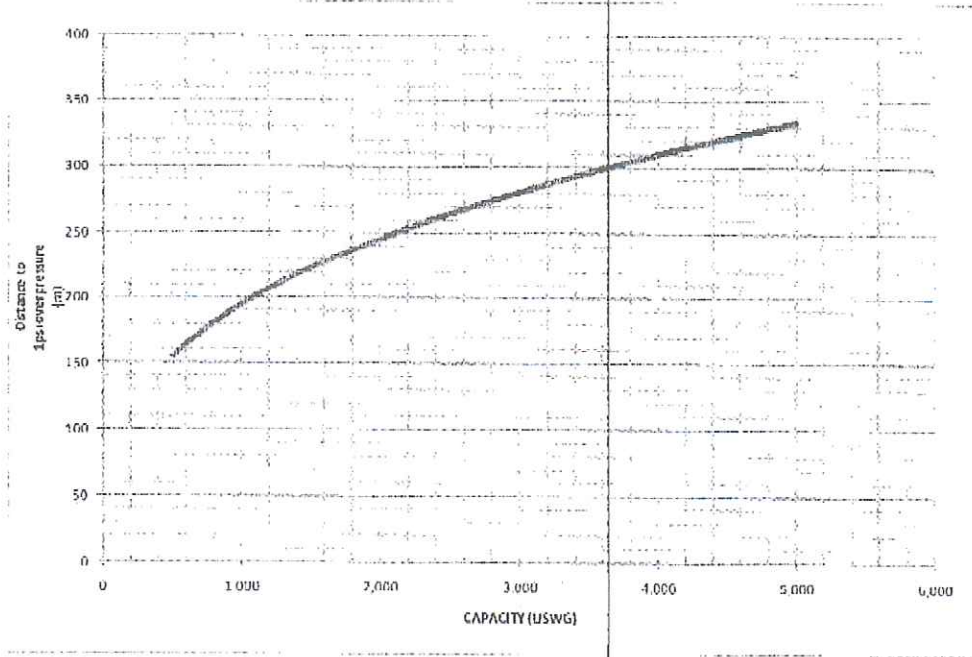
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,820	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No. 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: <u>Town & Country (Muskoka) Ltd</u> Address: <u>3658 Muskoka Road 118 W, RR# 2</u> City: <u>Port Carling</u> Province <u>On</u> Postal Code <u>POB 1J0</u>			x		<u>10.26</u> m
Residential building units specifically permanent single family dwellings, condominiums, and apartments. Name: <u>None</u> Address: _____ City: _____ Province _____ Postal Code _____	x				<u>0</u> m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>Town & Country (Muskoka) Ltd (STORE)</u> Address: <u>3658 Muskoka Road 118 W, RR# 2</u> City: <u>Port Carling</u> Province <u>On</u> Postal Code <u>POB 1J0</u>			x		<u>10.26</u> m
Commercial building units - continuous occupancy specifically hotels, campgrounds, and resorts Name: _____ Address: _____ City: _____ Province _____ Postal Code _____					_____ m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons Name: <u>None</u> Address: _____ City: _____ Province _____ Postal Code _____	x				<u>0</u> m
Emergency responders specifically fire stations, ambulance stations, and police stations Name: <u>Police Fire Ambulance</u> 1 km away Address: <u>1 Bailey Street P O Box 129</u> City: <u>Port Carling</u> Province <u>On</u> Postal Code <u>POB 1J0</u>			x		<u>1000</u> m

* For multi-unit buildings, count each unit as "1".

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature 	Telephone No 705-765-5864
	Date (dd-mm-yyyy) <u>26/04/2012</u>



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

Portable Storage Additional Information Sheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9	0	0
# 100	29.5	0	0
# 40	11.75	0	0
# 33.3	9.62	0	0
# 30	8.8	0	0
# 20	5.8	96	556.8
# 10	2.9	0	0
# 5	1.5	0	0
Total Cylinder Capacity			556.8

Tanks Stored On-site Not Connected for Use

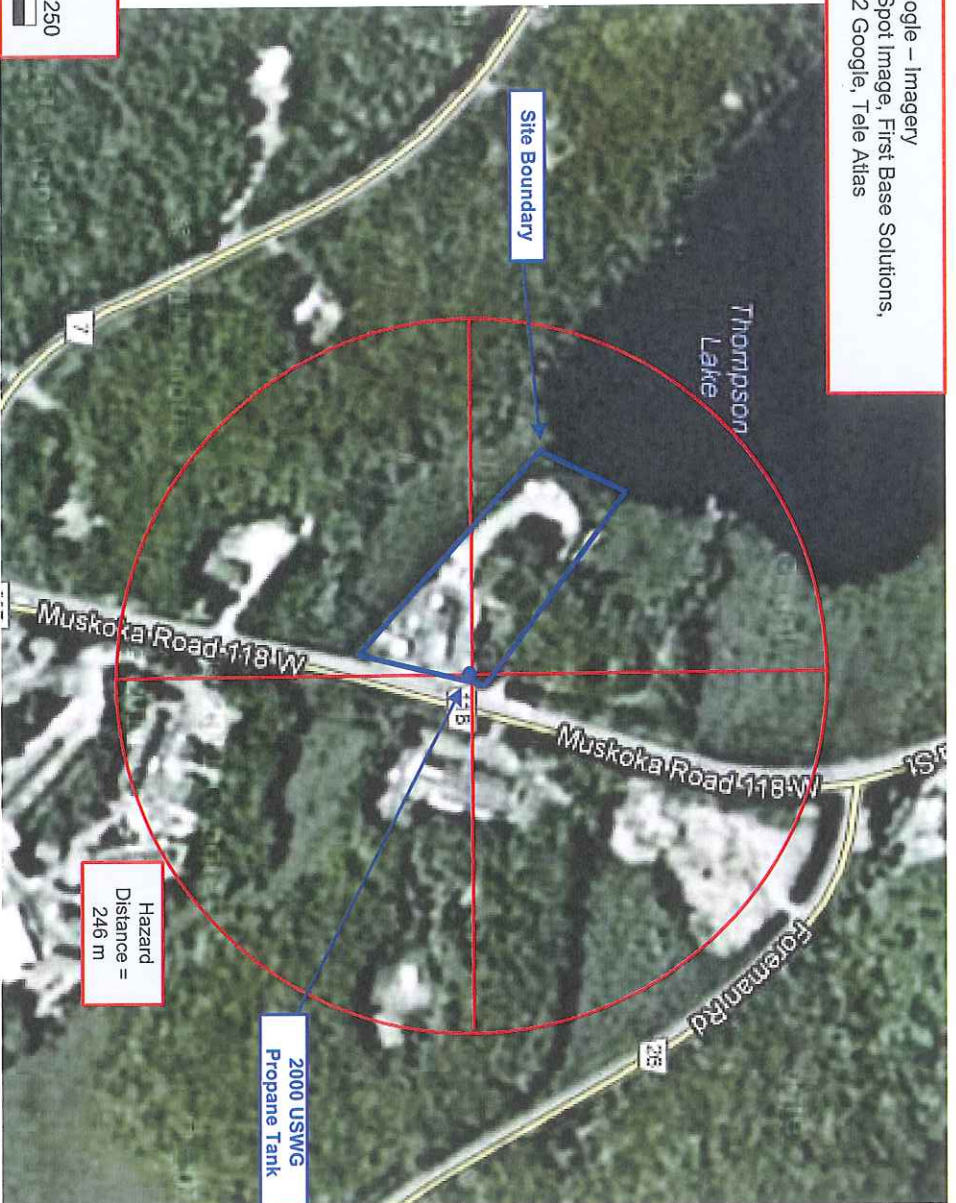
Tank Size in USWG	Quantity	Total Volume in USWG
0	0	0
Total Tank Capacity		0

Total Cylinder Capacity	556.8
Total Tank Capacity	2000 USWG
Total Portable Capacity	556.8

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print) Mary Ann Wray	Official Title Manager
Signature <i>M. Wray</i>	Telephone No. 705-765-5864
	Date (dd-mm-yyyy) 26/04/2012

©2012 Digital Globe, Cnes/Spot Image, First Base Solutions,
 Map data ©2012 Google, Tele Atlas



Scale (m):



Setback Distances to Site Boundary: Due North: 21.3 m East: 19.1 m South: 59.9 m West: 324.7 m

Capacity of Propane Storage Tank = 2000 USWG

GPS Co-ordinates of Propane Storage Tank: GPS Co-ordinates = 45.106496,-79.588501

Circular Distance to 1 psi overpressure: Denoted by circle centred on tank: radial distance = 246 m

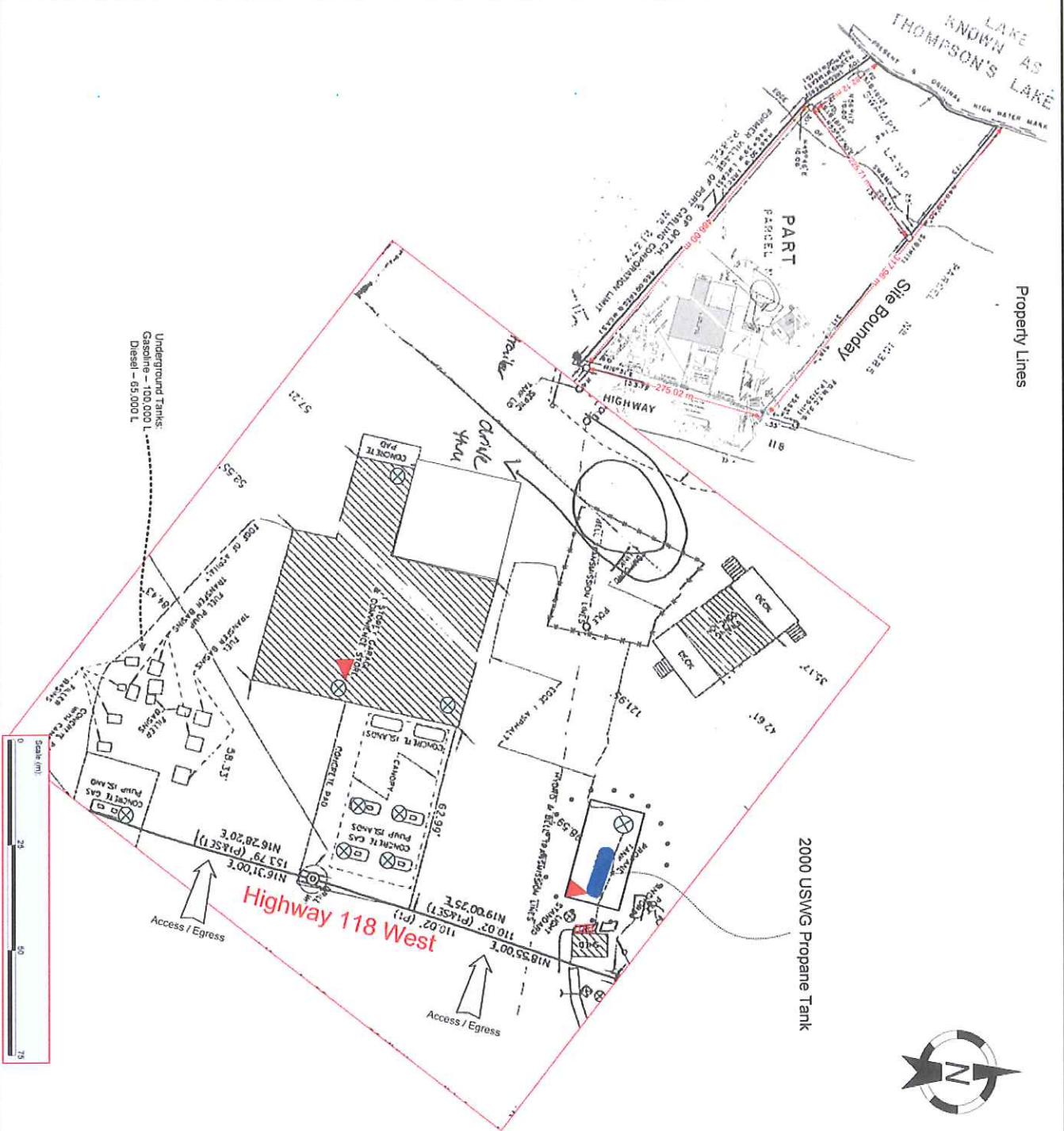
Municipality (ies) within the 1 psi overpressure circle: Township of Muskoka Lakes

Municipal Contact: Julie Stevens
 Clerk, Township of Muskoka Lakes
 1 Bailey Street, Box 129, Port Carling, ON, P0B 1J0
 Tel: 705-765-3156 Fax: 705-765-6755
 email: jstevens@muskokalakes.ca

Map of Surrounding Area

Town & Country (Muskoka) Ltd.
 3658 Muskoka Rd 118 W, RR2, Port Carling, ON P0B 1J0
 Legal Description: PCL 10395 PT LOT 28 CON 3
 Township of Medora, Township of Muskoka Lakes District
 Municipality of Muskoka
 Drawn by: L. Willis Date: April 20, 2012

Hazard Distance = 246 m



Notes:

1. Tank distances to property lines:

Property Line Setbacks	Distance
Due North	21.3 m
South	59.9 m
East (Front)	19.1 m
West	324.7 m

2. Fire Extinguisher
3. Egress/Fire Access Route:
Egress/access points along Muskoka Road 118 W.
4. E-Stop
5. Propane Cylinder Storage Area

FSN Training & Development

Site Plan
Town & Country Automotive (Muskoka) Ltd.
 3658 Muskoka Rd 118 W, RR2, Port Carling, ON P0B 1J0

Legal Description
 PCL 10395 PT LOT 28 CON 3
 Township of Medora, Township of Muskoka Lakes District Municipality of Muskoka

Drawn by: L. Willis
 Checked by:
 Date: April 20, 2012
 Rev 0