

14th Floor - Centre Tower 3300 Bloor Street West Toronto Ontario M8X 2X4 Fax: 416.231.4903 Customer Service: 1.877.682.87 Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

Propane Storage and Handling Regulation

This Level 1 RSMP applies to: a facility with a total propane storage capacity of 5,000 USWG or less; or

 a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

RECEIVED

	Failure to fully complete thi aking a false statement ma under the <i>Technical</i> S	result in a fine or pro	secution
Licence Number	000076649332 of propane operations.		
✓ Cylinder		Filling Plant Site Plan and a Map of the	Card/Keylock

SECTION A: GENERAL INFORMATION The Undersigned applies to TSSA for a review for an RSMP under Ontario's Technical Standards and Safety Act, Propane Storage and Handling Regulation. Company Name Ontario Corporation No., if applicable Compton Propane Solutions Operator Name (if different from above) Same Telephone No. 613-376-3000 compton@primus.ca same Street Name / 911 Number / Address, if applicable Street No. 1422 Rutledge Road Postal Code Town / City or Township / County Province **K0H 2T0** Sydenham Mailing address if different from above. Street Name / 911 Number / Address, if applicable Street No. 1422 P.O Box 382 Town / City or Township / County Province Postal Code **KOH 2TO** Sydenham On Information on Container Refill Centre or Filling Plant Location of facility. Street Name / 911 Number / Address, if applicable Street No. Nearest Major Intersection 1422 Rutledge Road Rutledge Road & Perth Road Postal Code Town / City or Township / County Province **K0H 2T0** Sydenham Name of Licence Holder Compton Propane Solutions Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). ROT type OPA cert# 71127 (PPO-3) Municipality (or municipalities if the facility or its hazard distance touches multiple borders) Township of South Frontenac Hours of operation.

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and
I hereby declare that the information I have given here is true and complete.

Printname	Signature	Date (dd-mm-yyyy)
Timetane		
Name of Licence Holder Compton Propage Solutions		
Name of Senior Management person as defined in the Regulation holding the Record of Training Mark Compton	-78	29/02/201



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

Indicate the year the facility was established.	Indicate the year of any significant mod	difications, as defined in s.1, O.Reg 211/01, since establishment.
Identify the psig rating and serial number for each	ch fixed propane storage tank on site.	
PSIG	Serial Number	
Tank1: 250	20D81-40	
Tank 2:		
Tank3:		
Enter capacity of propane in USWG, fixed, porta	able, and mobile, and provide detailed	inventory that includes the number of tank/vessel for
each type (fixed, portable, and mobile) and the		
Fixed: 1000	Portable: 2660,49	

Name of person completing this form (please print) Dana Compton	Official Title Office Manager		
Signature Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy) 29/02/2012	



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Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

Activity Information Name of Propane Supplier(s) For Office Use - Party No. Superior Propane - Regional Operation Centre Street No. Street Name / 911 Number / Address, if applicable 251 Woodland Road East Unit 217 Town / City or Township / Country Province Postal Code Guelph N1H 8J1 Telephone No. Fax No. Contact Name 877-873-7467 519-836-7766 Bruce Graham E-mail grahamb@superiorpropane.com Name of Propane Transporter. If same as above, please check box. For Office Use - Party No. Superior Propane Street Name / 911 Number / Address, if applicable Street No. 686A **Dundas Street West** Town / City or Township / Country Province Postal Code Belleville On K8N 4Z2 Telephone No. Fax No. Contact Name 613-920-1339 519-836-7766 Shaun Mounsteven E-mail Shaun_Mounsteven@superiorpropane.com Off-site Cylinder and/or Mobile Storage For Office Use - Party No. Capacity stored off-site, in USWG None Street No. Street Name / 911 Number / Address, if applicable Town / City or Township / Country Province Postal Code Telephone No. Fax No. Contact Name

Note: Customer storage is not considered off-site storage.

Name of person completing this form (please print) Dana Compton	Official Title Office Manager	
Signature Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any. None
2-3 256 GAS CANS - GASOLINE OR DIESEL IN BAOK OF TRUCK
Description of fire and emergency equipment indicated on facility site map. A-B-C Fire Extinguishers
1 located at the Propane Dispenser area on North gate of Compound
List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation. 1- Fusible link on ISC - isolation valve between the tank and the downstream propane dispensing equipment. 2. Power supply breaker inside the House. This cuts all power to the propane system - shuts down electricity to propane dispenser
Maintenance and testing schedule for fire protection controls and devices. Maintenance and testing is undertaken by Superior Propane according to Superior 's Maintenance Standards. Schedule for key equipment is: 1- Pumps - (pumps every 3 months; pump motor: check belts monthly; grease pump every 6 months).
2- ISC valve (test for closure every 6 months. 3- Storage tank Relief Valves - inspected every 2 years; replacement schedule as per provincial regulations.

Name of person completing this form (please print) Dana Complon	Official Title Office Manager	
Signature Campton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Ke	y Contact		5. Facility 24-Hour Contact Person		
Name Mark Compton		For Office Use - Party No.	Name Mark Compton	For Office Use - Party No.	
Official Title		Official Title			
Telephone No. 613-376-3000 cell #613-541-2828 Fax No. Same			Fax No. 113-376-3000		
E-mail compton@primus.ca			E-mail compton@primus.ca		
Role and responsibilities in emergence	у		Role and responsibilities in emergency		
Co-ordinate site response plan (ERP)			Co-ordinate site response plan (ERP)		
2. Facility Contact Personnel - Al	ternate Cor	ntact	6. Name of Facility Manager		
Name Dana Compton		For Office Use - Party No.	Name Mark Compton	For Office Use - Party No.	
Official Title Office Manager	•		Official Title		
Telephone No. 613-539-6275	Fax No. 613-376-30	000	Telephone No.	-ax No. 13-376-3000	
E-mail			E-mail		
compton@primus.ca Role and responsibilities in emergenc			compton@primus.ca		
Co-ordinate site response plan (ERP)	У		Role and responsibilities in emergency		
co dramate site response plan (EIN)			Co-ordinate site response plan (ERP)		
3. Local Fire Services - Key Conta			7. Propane Supplier Key Contact Per	son	
Name Rick Chesebrough		For Office Use - Party No.	Name Superior Propane Hel Line SIJAUN	For Office Use - Party No.	
Official Title Fire Chief			Official Title MARVACEIZ		
Telephone No. 613-376-3027 x 2234	Fax No. 613-376-66	57		ax No.	
E-mail rchesebrough@township.southfrontena	c.on.ca		E-mail		
Role and responsibilities in emergence	у		Role and responsibilities in emergency		
Coordinate emergency response / advis	se on Fire Se	ervice Response, Liaise	Identify and dispatch Superior Propane and or LPERGC emergency response		
with police services.			personal as required		
4. Local Fire Services - Alternate C	ontact		8. Municipal Contact		
Name None		For Office Use - Party No.	Name Wayne Orr	For Office Use - Party No.	
Official Title			Official Title Chief Administrative Officer		
Telephone No.	Fax No.			ax No. 13-376-6657	
E-mail			E-mail worr@township.southfrontenac.on.ca		
Role and responsibilities in emergence	у		Municipality		
Coordinate emergency response when	key contact i	s not available and	Township of south Frontenac		
Liaise with police services.					

Name of person completing this form (please print)	Official Title	
Dana Compton	Office Manager	
Signature	Telephone No.	Date (dd-mm-yyyy)
clara Compton	613-541-2828	29/2/12



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements. None

Name of person completing this form (please print)	Official Title	
Dana Compton	Office Manager	
Signature	Telephone No.	Date (dd-mm-yyyy)
clona Comption	613-541-2828	29/2/12



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Re	sponse Plan and Procedures provided to facility key contacts.			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
None	Print Name of Instructor:			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
	Print Name of Instructor:			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
	Print Name of Instructor:			
Training on the facility's Em	ergency Management Procedures provided to staff.			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
None	Print Name of Instructor:			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
	Print Name of Instructor:			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
	Print Name of Instructor:			
On-site specific training pro	vided to certificate holders / persons with Records of Training.			
Training Date (dd-mm-yyyy)	Print Name of Training Provider: OPA Please Note - a ROT is valid for 3 years			
None	Print Name of Instructor: TSSA Accreditation # TTT00051 Trained April 30, 2009			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
	Print Name of Instructor:			
Training Date (dd-mm-yyyy)	Print Name of Training Provider:			
	Print Name of Instructor:			

Name of person completing this form (please print)	Official Title	
Dana Compton	Office Manager	
Signature Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Res	ponse Plan and Procedures provided to facility key contacts.	
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Superior Propane or Alternate	Please note: Canadian Propane Gas Association
02-2012 MAY 30/12	Print Name of Instructor: to be arranged	has currently developed the PTI 911-02 course
Target Date (dd-mm-yyyy)	Print Name of Training Provider:	content and it and its provider and is available to be
	Driet News of Late	taught in the 1st quarter of this year.
Target Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Training on the facility's Eme	ergency Management Procedures provided to staff.	
Target Date (dd-mm-yyyy)	Print Name of Training Provider: Key Contact to train staff	
Q2-2012	Print Name of Instructor: to be arranged	
Target Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Target Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
On-site specific training prov	ided to certificate holders / persons with Records of Training.	
Target Date (dd-mm-yyyy)	Print Name of Training Provider: FSN Training & Development I	nc. Please Note - a ROT is valid for 3 years
30-04-2012	Print Name of Instructor: Leo Alkenbrack T111	the land of dyear
Target Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Target Date (dd-mm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	

Name of person completing this form (please print)	Official Title	
Dana Compton	Office Manager	
Signature Una Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions	IMMEDIATELY
Describe who gives warnings to whom, and how and when	the warning will be given (including public potification
The operator or Alternate will contact emergency services by calling 9	211 and will provide warnings outlined in the attached: "Propane Emergency Response
recording placard (to be posted on site and part of the employee tra	aining). If it is safe to do so this could involve advising neighbors to evacuate. The
owner/operator may also contact Superior Propane via the emergence	y number identified in the ERP.
Describe what action is to be taken and by whom when a warnin	g is issued (including details of a meeting place in a safe identified area and
activating the evacuation plan, if necessary).	
The owner /operator or alternate should first follow the actions in the E	ERP provided herein. Stage evacuation, if the release of propane cannot be stopped
by cutting electrical power may be required. Note a specific muster po	int is not advisable, since a propane plume can blow in any direction
Actions will be taken by an on duty ROT person(s)	
Meant	PLACE - GREEN BARN IN FIELD BEHIND HOUSE
Communication with Emergency Response Authorities	
Describe when and how the licence holder will give early warning	g to emergency response authorities (including a process to ensure that a call is
placed to 911).	
vvnen the system is operational, a ROT person will be on duty and be	in the propane tank area. This person will be able to visually ascertain any abnormat/
accident event and implement the appropriate emergency response ac	ctions. When the system is not in operation, the ISC valve (main isolation valve) is
closed, and the propane system is unattended. Any accident involving	the propane tank during such times will require the intervention of random, nearby
individuals.	
Describe provisions for fire department entry when there are no on The propane tank system is located in a wide open area that is easily a	operations or staffing at the propane site.
The fire access routes are identified in the attached site plan.	
Describe how the licence holder will ensure continual flow of updat	ted information to authorities.
The critical information required from the license holder is (a) how to sh	nut the system down and (b) the fill level in the tank (if known)
Fill level is relevant from a time-to-BLEVE perspective (a near empty ta	ank will BLEVE sooner than a full tank if there is a fire impingement on the tank).
This information will be provided to the authorities by Mark Compton or	r alternate.
How long will it take the facility liaison person to respond to the Key Contact: - 6 minutes to arrive at the facility in the event of emergen	ne site.

Name of person completing this form (please print) Dana Compton	Official Title Office Manager	1 - COS (41/2) - C			
Signature Ocha Cempton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)			



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services. 6. Building and Site Security and Procedures Ves No Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)? FENCED IN LOCKED COMPOUND ISC WALVE K OF NHEN NOT IN OFGRATION, CABINGT UNDER TANK IS LOCKED 2 Is there adequate night lighting at the site? 3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials? Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane? Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders? CAU SUPERIOR PROPANC P 877-873-7467 CONTACT. BRUCE GRAHAM Are weighing systems validated for accuracy? Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, 7. purged and other hazardous materials)? Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves) Is the schedule of maintenance and testing activities retained on site? 7. Water Supply The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location. Yes No Is a pressurized water system available at the propane facility site? Can the municipal fire department pump 375 GPM (1420 LPM) of water at this What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only) None What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only) 3500mLoughboro Lk Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Official Title

Office Manager

Telephone No.

613-541-2828

Date (dd-mm-yyyy)

FS (981995 ((111/110)) Prage 10 of 15

Dana Compton

Signature

Name of person completing this form (please print)



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services. 8. Licence holder and local Fire Services Review

	osar ne ocrvices neview	
To be completed by the Local Fire Services Has the local fire service had an opportunity to review the Emergency I If not, please explain (e.g., no fire services).	Yes Response and Preparedness Plan?	s No
Fire services comments, if any:		
To be completed by the Licence Holder In response to the above comments, the following action(s) is required:		
The licence holder will respond to the Local Fire Services comments	by:(dd-mm-yyyy)	
LOCAL FIRE The undersigned has reviewed Section B of the Risk and Safety M		
Local Fire Services Name	Signature	Date (dd-mm-yyyy)

Name of person completing this form (please print) Dana Compton	Official Title Office Manager			
Signature Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)		



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- 1. The storage location of fixed, portable, and mobile vessels.
- The maximum volume, types and storage location of hazardous materials.
- 3. Location of permanent structures on site.
- Access and egress points and location of barriers.
- Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

- 7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
- GPS co-ordinates of the single largest vessel.
- Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel. 9
- 10. Clear indication of the municipality or municipalities present within the circle.
- 11. Visual indication of property line information.
- 12. The location and name of roads within or abutting the site.
- 13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
- 14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
- 15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-r 24-02-2012	nm-yyyy)	Capaci 1000 U	ty of single largest propan SWG	e storagevessel (USWG)
Tank setback coordinates. Front:	Indicate placemen 80.6 m	nt on the map.	Right side property line:	104m 240M
Rear:	652.6 m		Left side property line:	254.8 m
GPS coordinates of single	largest vessel:	44.41641 -76.5	10339	

Name of person completing this form (please print)	Official Title	
Dana Compton	Office Manager	· ·
Signature	Telephone No.	Date (dd-mm-yyyy)
More tempton	613-541-2828	29/2/12



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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula:

 $D = 16.94 \times (1.524 \times C)^{1/3}$

D = Distance to overpressure of 1 psi (meters)

C= Tank Total Capacity in USWG

Parameters:

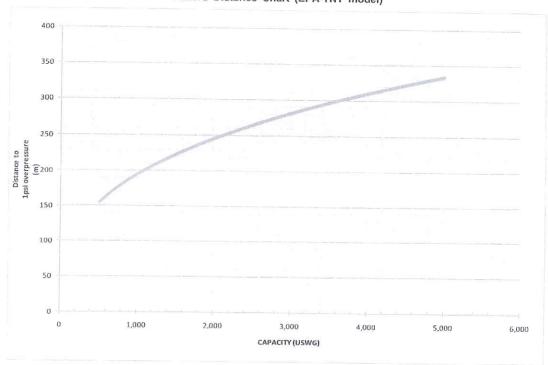
Density of Propane is 0.5033 kg per litre @ 15 C

Assume all vessels are 80% full

1 gallon [US, liquid] = 0.003785411784 cubic meter

1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



Name of person completing this form (please print) Dana Compton	Official Title Office Manager	(COMPANIE OF COMP			
Signature Igna Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)			



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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

	Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature			* Number of Buildings and Features (mark with an "X")			
Industria Name:	buildings or parks or golf courses None	0	1	2-10	11+	Feature	
Address City:	Province					m	
	Province Postal Code						
Resident	al building units specifically permanent single family dwellings, condominiums, and apartments						
				×		m	
Commerce Name: Address:	cial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. None	X				_ 0 _ m	
City:	Province Postal Code	^					
Commerce Name:	ial building units – continuous occupancy specifically hotels, campgrounds, and resorts. None					0	
Address: City:	Province Postal Code	X				m	
institution Name:	institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health s, and prisons. None	X				m	
Address: City:	Province Postal Code						
Name:	by responders specifically fire stations, ambulance stations, and police stations. None					0	
Address: City:	Province Postal Code	×				m	

Name of person completing this form (please print) Dana Compton	Official Title Office Manager	
Signature Cona Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy) 39 /2 //2

^{*} For multi-unit buildings, count each unit as "1".



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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Portable Storage Additional Information Sheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9	5	619.5
# 100	29.5	50	1475
# 40	11.75	5	58.75
# 33.3	9.62	2	19.24
# 30	8.8	20	176
# 20	5.8	50	290
# 10	2.9	5	14.5
# 5	1.5	5	7.5

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
	0	0

Total Cylinder Capacity	2660.49
Total Tank Capacity	1000 USWG
Total Portable Capacity	2660.49

Name of person completing this form (please print) Dana Compton	Official Title Office Manager	
Signature Cona Compton	Telephone No. 613-541-2828	Date (dd-mm-yyyy)

